How To Create Custom Pages in TreeRing

Step 1: Log into TreeRing and look for Step 2: Customize Yearbook. Click on "Customize."
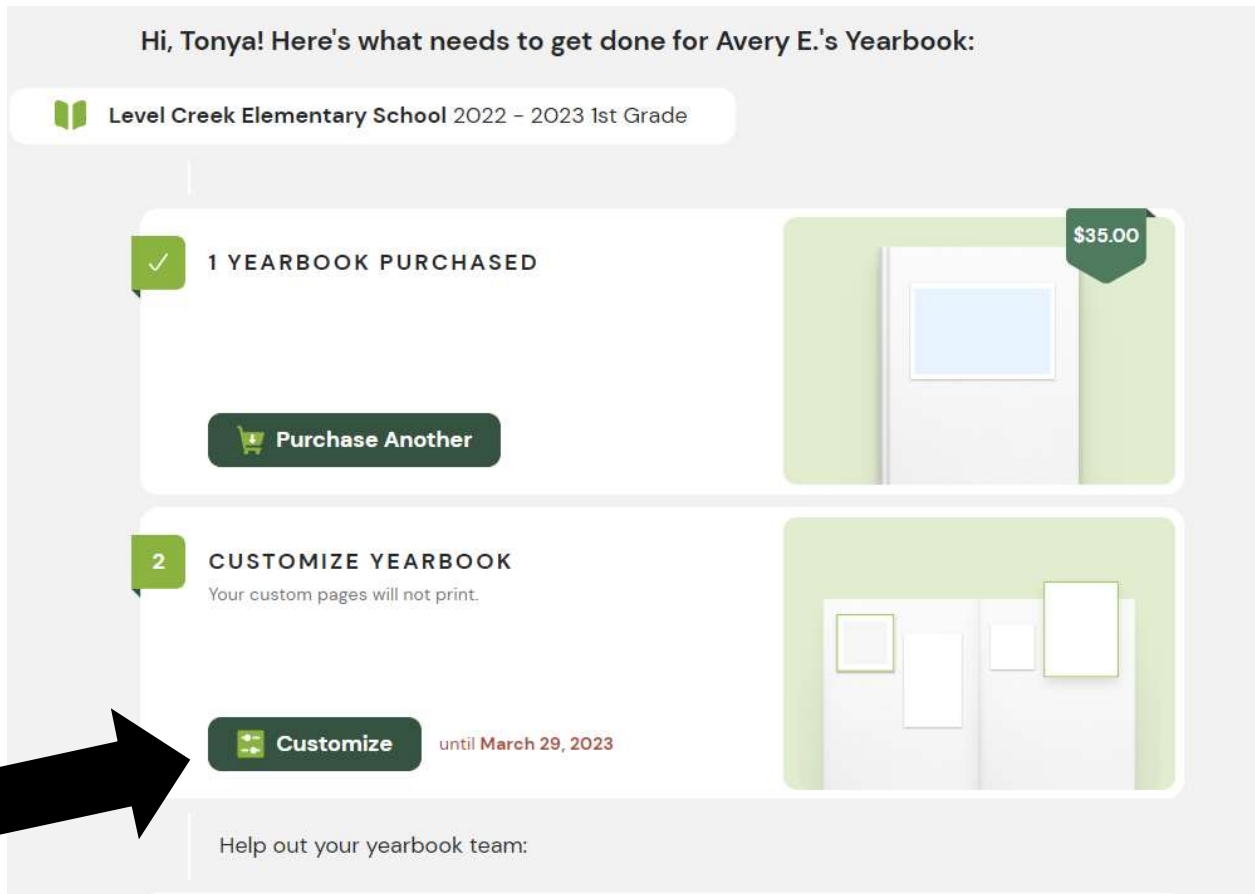
Step 2: Add photos you want on your custom pages. There are many ways to upload your photos (computer, phone, google drive, etc.). Click on the appropriate icon to upload photos.
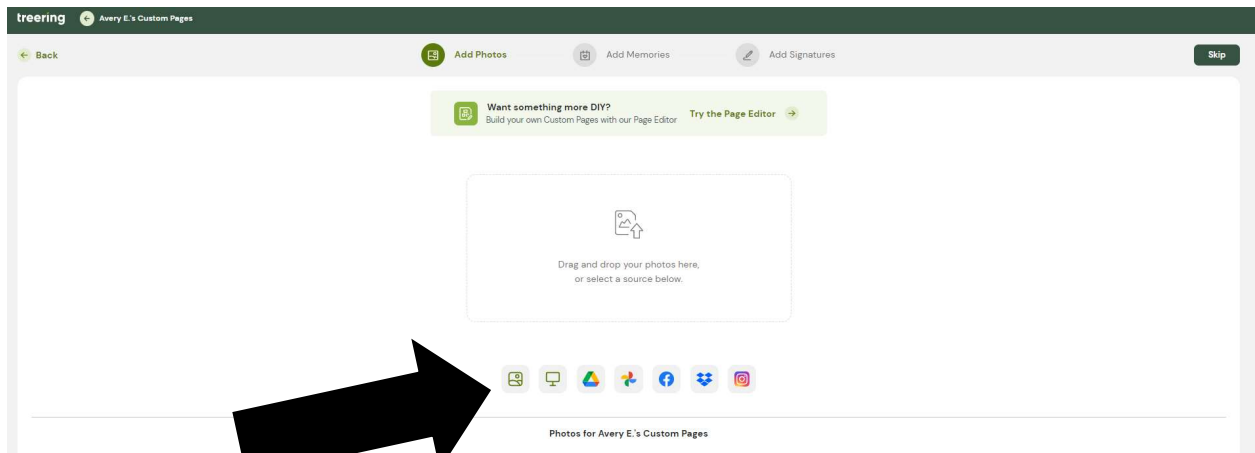
Step 3: Add memories. TreeRing offers some suggestions of different things you might want to include in the yearbook (i.e., highlight major events, things your child liked at this age, etc.). You can choose from a number of categories, like "My favorite movie this year was..." and type in your answer. TreeRing will then give you the option later to add them to your custom pages. You can also choose to skip this part by clicking on the top right-hand corner, where it says "skip."
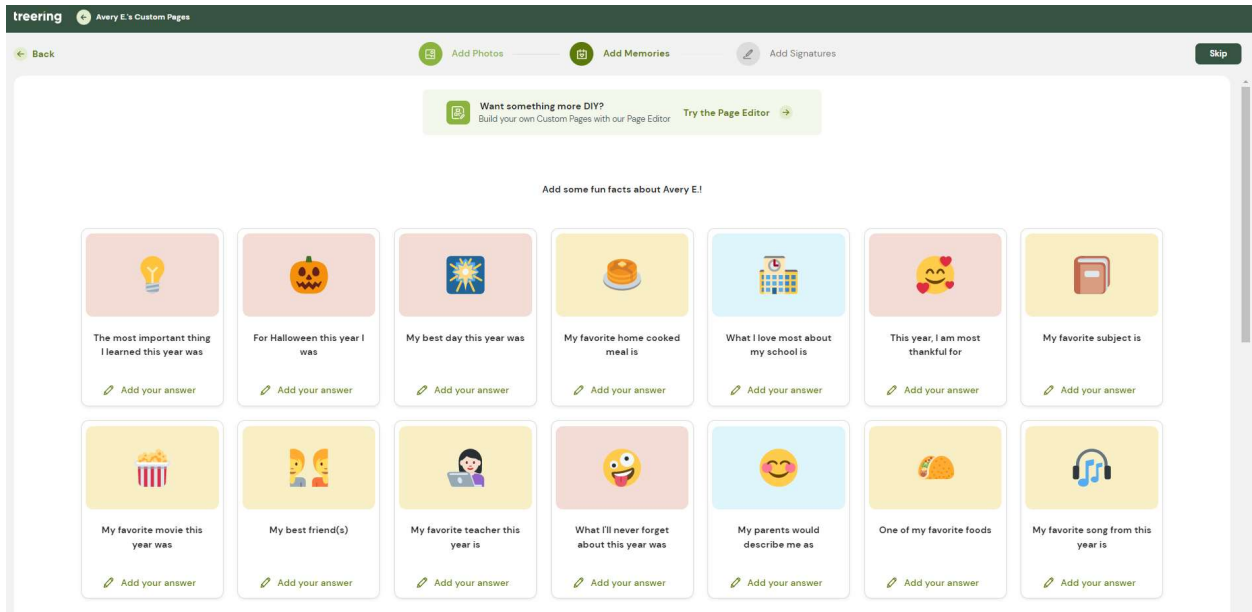
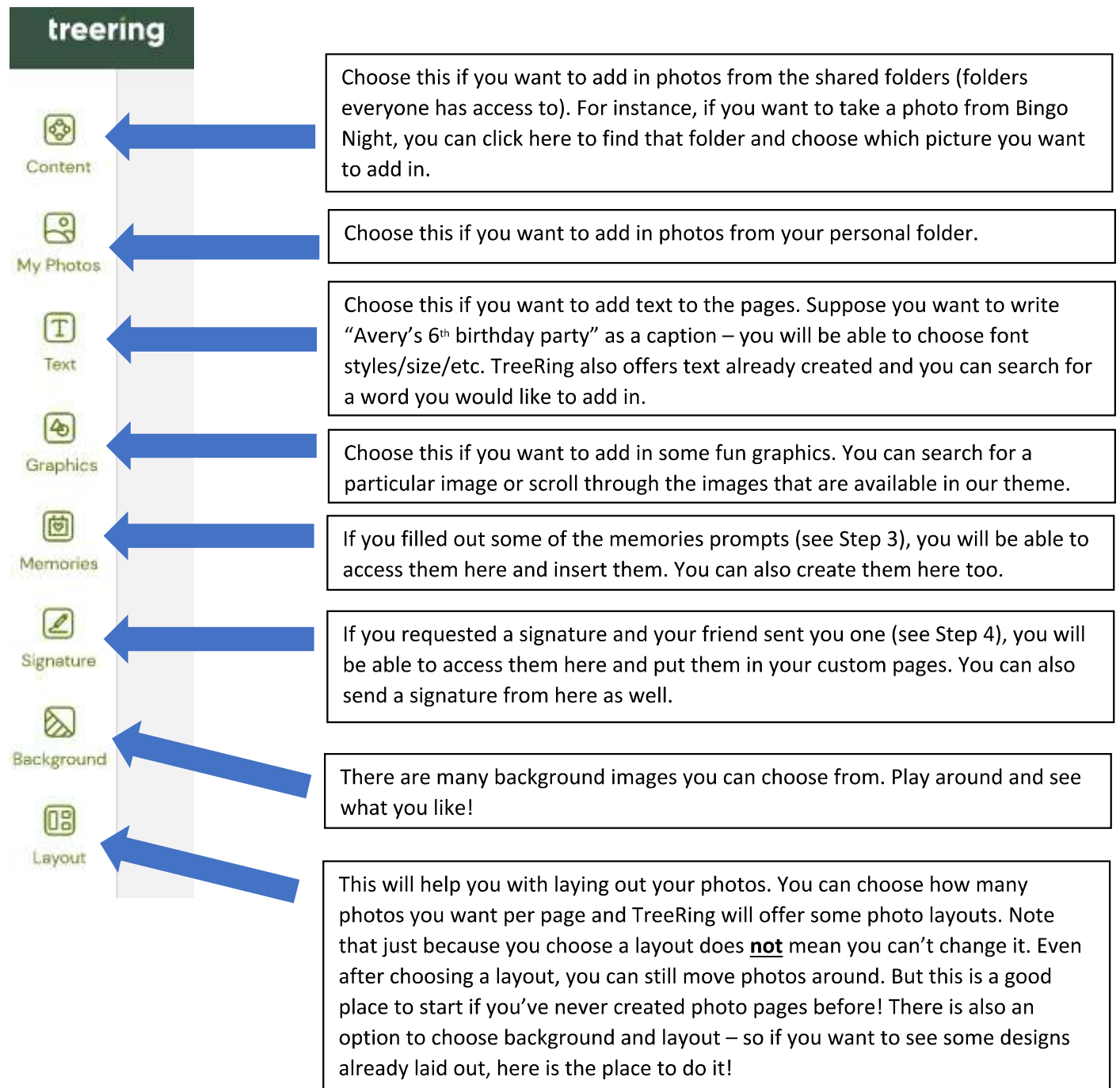**Step 4:** Add signatures. These are requests you send to your friends and they can send you a digital "signature" that will go into the yearbook. If you choose to request a signature, click on "Request a signature," which will then ask you to type in your friend's name. If this friend is at Level Creek, the name should populate in the search bar as you type it in. You can also choose to skip this and just move on to Step 5.
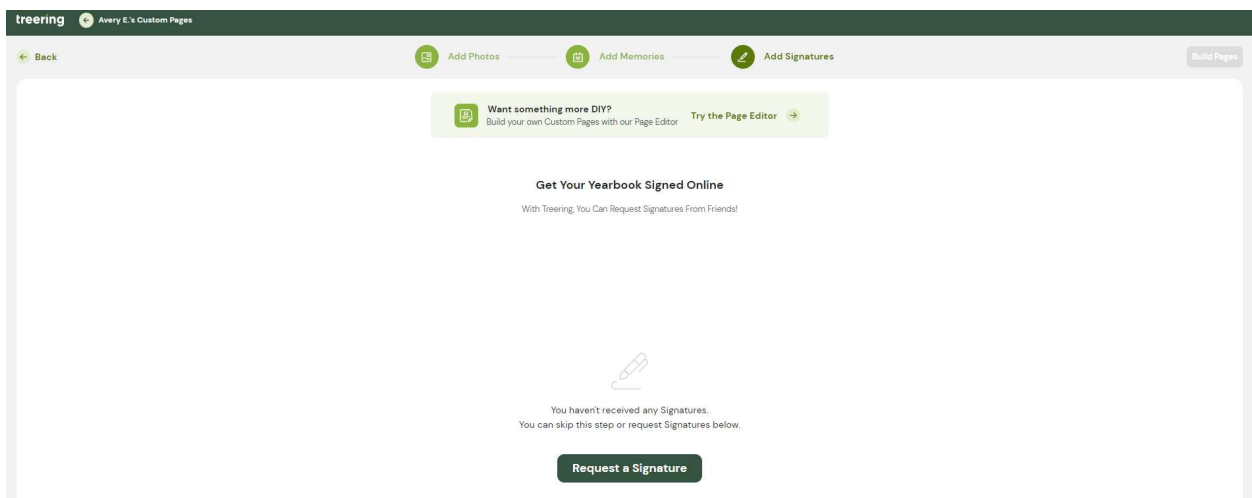
Step 5: Click on "Try Page Editor" for TreeRing to lay out your photos onto pages. Note that TreeRing will create multiple pages in order to fit all the photos you uploaded. If you want more than the 2 free custom pages, each additional 2 pages is $0.99.

Step 6: Click on any of the pages that were created to make any edits/changes. Once you click on the layout, you will see the two pages come into view and then there are a number of options for you to choose from (on the left side of the page):

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Content → Choose this if you want to add in photos from the shared folders (folders everyone has access to). For instance, if you want to take a photo from Bingo Night, you can click here to find that folder and choose which picture you want to add in.

My Photos → Choose this if you want to add in photos from your personal folder.

Text → Choose this if you want to add text to the pages. Suppose you want to write "Avery's 6th birthday party" as a caption – you will be able to choose font styles/size/etc. TreeRing also offers text already created and you can search for a word you would like to add in.

Graphics → Choose this if you want to add in some fun graphics. You can search for a particular image or scroll through the images that are available in our theme.

Memories → If you filled out some of the memories prompts (see Step 3), you will be able to access them here and insert them. You can also create them here too.

Signature → If you requested a signature and your friend sent you one (see Step 4), you will be able to access them here and put them in your custom pages. You can also send a signature from here as well.

Background → There are many background images you can choose from. Play around and see what you like!

Layout → This will help you with laying out your photos. You can choose how many photos you want per page and TreeRing will offer some photo layouts. Note that just because you choose a layout does **not** mean you can't change it. Even after choosing a layout, you can still move photos around. But this is a good place to start if you've never created photo pages before! There is also an option to choose background and layout – so if you want to see some designs already laid out, here is the place to do it!

Step 7: Play around till you get the design/layout you want! It may take some time to get used to, but the end result is worth it! I hope this is a fun process for you and something you can share with your child. **You have until March 29th to finalize your pages!**